

2021 Safe and Secure Courthouse Grant Program Scoring Criteria

1. Does the county have a Courthouse Security Committee in place? If yes, describe its organizational structure and level of decision-making.

20 points- High - A functioning courthouse security committee is in place.

10 points- Medium - The applicant is in the process of establishing a committee.

0 points- Low - The applicant does not have a courthouse security committee in place.

2. Has a security assessment been conducted on the court building? If yes, include the date of completion and describe the steps taken to address identified security-related deficiencies.

20 points- High - The applicant has completed a security assessment and is seeking funds to implement needed improvements OR is seeking funds for an assessment.

10 points- Medium - A security assessment has been conducted in last 5 years.

0 points- Low – No security assessment has been done and there are no plans to conduct an assessment.

3. Describe your court building's security policies and procedures. Who writes, maintains, and distributes these policies and procedures?

20 points- High - The courthouse security committee has developed and implemented policies, procedures, communications plans, contingency plans, and incident reporting instruments and protocols OR is seeking funds for technical assistance to develop policies and procedures.

10 points- Medium - The courthouse security committee is in the process of developing and implementing policies and procedures.

0 points- Low - No policies and procedures are in place.

4. Do you conduct security training for all permanent building occupants? If yes, include the frequency of training and the subject matter taught.

20 points- High - The applicant provides periodic training and drills OR seeks to establish a training program.

10 points- Medium - Occasional training has been conducted.

0 points- Low - No training or drills take place.

5. Are all justice partners committed to courthouse security efforts generally and to this project? Please attach letter(s) of support.

20 points- High - The application includes a commitment from all justice partners.

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10 points- Medium – The applicant and some justice partners are committed.

0 points- Low - Only the applicant is committed.

6. Describe the project's measurable outcomes, goals, and objectives.

20 points- High - The project provides an integral step to improving courthouse security.

10 points- Medium - The project addresses a needed improvement in courthouse security.

0 points- Low - The project will not enhance courthouse security.

Additional Information evaluated in determining award grants:

7. Grant recipients will be required to provide a final report. Describe the project schedule and estimated completion dates for key deliverables and project milestones to meet your objectives.
8. If applicable, please explain how your agency will cover any ongoing costs.
9. Would you accept a partial award for the project? How would this impact the project? If partial funds are approved, how would your county fund the remaining project costs?
10. Are there any other approved or pending requests for grants or other outside funding for this project? If yes, please describe.
11. Explain the 50% local match.